



## CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

October 19, 2021 – 6:00 p.m.

Virtual Platform

### **COUNCILMEMBERS AND PERSONNEL**

#### **Councilmembers:**

Mayor Kevin Dorcy  
Deputy Mayor Deidre Peterson  
James Boad  
Megan Fiess  
Kathy McDowell  
Eric Onisko  
Joe Schmit

#### **Personnel:**

City Manager Jeff Niten  
City Clerk Donna Nault  
Interim Finance Director Teri Schnitzer  
Public Works Director Jay Harris  
City Engineer Ken Gill  
Police Chief Carole Beason

### **CALL TO ORDER**

Call to Order – 6:00 p.m.

Pledge of Allegiance – Councilmember Onisko

Roll Call: City Clerk Nault – All present

### **LATE CHANGES TO THE AGENDA**

None

*Mayor Dorcy – The public is able to make comments during the Public Comment period, as well as on any items listed on the business or the action agendas. When making a public comment you will need to state your full name and whether you reside within City limits, within Mason County or reside elsewhere. There are three options for the public to participate in the meeting: (1) join the Zoom meeting by clicking the link on the city's website, (2) email [jeff.niten@sheltonwa.gov](mailto:jeff.niten@sheltonwa.gov), or (3) by calling City Manager Jeff Niten at (360) 432-5105.*

### **CITY COUNCIL REPORTS**

- Peninsula Regional Transportation Planning Organization.

### **CONSENT AGENDA**

1. Vouchers numbered 106034 through 106079 in the total amount of \$81,308.59
2. Vouchers numbered 106113 through 106159 in the total amount of \$295,949.71
3. August Financial Status Report
4. 3<sup>rd</sup> Quarter LTAC Report Shelton-Mason County Chamber of Commerce – Written by Heidi McCutcheon
5. Minutes:
  - Study Session of August 17, 2021
  - Business Meeting of August 17, 2021

A motion was made by Councilmember Onisko and seconded by Councilmember Fiess to approve the consent agenda as published. Passed.

### **GENERAL PUBLIC COMMENT**

None

Mayor Dorcy recessed from the regular meeting to open a public hearing.

**BUSINESS AGENDA**

1. Public Hearing Ordinance No. 1978-1021 2022 Regular & EMS Ad Valorem Taxes – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Teri Schnitzer reviewed the 2022 Ad Valorem Taxes. Discussion followed. No public testimony. City Clerk Nault provided the first reading of Ordinance No. 1978-1021.

A motion was made by Councilmember Schmit and seconded by Councilmember McDowell to forward the 2022 Ad Valorem Tax Ordinance to the November 16, 2021 City Council meeting for further consideration and action. Passed.

Ayes: Mayor Dorcy, Deputy Mayor Peterson, Councilmember Boad, Councilmember Fiess, Councilmember McDowell and Councilmember Schmit. Opposed: Councilmember Onisko.

Mayor Dorcy closed the public hearing and opened another public hearing.

2. Public Hearing Ordinance No. 1979-1021 2022 Preliminary Budget – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer reviewed the 2022 Preliminary Budget. Discussion followed. No public testimony. City Clerk Nault provided the first reading of Ordinance No. 1979-1021.

A motion was made by Councilmember Schmit and seconded by Councilmember Onisko to forward the 2022 Annual Budget to the November 16, 2021 City Council action agenda. Passed.

Mayor Dorcy closed the public hearing and resumed the regular meeting.

3. Ordinance No. 1977-0921 Homeless Encampment – Presented by City Manager Jeff Niten

City Manager Niten reviewed Ordinance No. 1977-0921. Discussion followed. Public Comment: Wendy Petty. City Clerk Nault provided the first reading of Ordinance No. 1977-0921.

A motion was made by Councilmember Schmit and seconded by Councilmember Boad to forward Ordinance No. 1977-0921 to the November 2, 2021 City Council action agenda. Discussion followed.

A motion was made by Councilmember Onisko and seconded by Councilmember McDowell to amend Ordinance No. 1977-0921 removing criminal penalties and changing them to civil penalties. Motion failed.

Councilmember Schmit restated his original motion seconded by Councilmember Boad to forward Ordinance No. 1977-0921 to the City Council action agenda on November 2, 2021. Passed.

Ayes: Mayor Dorcy, Deputy Mayor Peterson, Councilmember Boad, Councilmember Fiess, Councilmember Schmit. Opposed: Councilmembers McDowell and Councilmember Onisko.

4. Prosecution Services Contract – Presented by City Manager Jeff Niten

City Manager Niten provided an overview of the Prosecution Services Contract. Discussion followed. No public comment.

A motion was made by Councilmember Schmit and seconded by Councilmember Onisko to forward the agreement to the November 2, 2021 City Council action agenda. Passed.

5. WSP Latecomers Agreement Cancellation – Presented by City Manager Jeff Niten

City Manager Niten provided an overview of the WSP Latecomers Agreement. Discussion followed. No public comment.

A motion was made by Councilmember Schmit and seconded by Councilmember Onisko to forward the agreement to the November 2, 2021 City Council action agenda. Passed.

**ACTION AGENDA**

1. Resolution No. 1208-0921 Western Gateway Design Contact Amendment No. 3 – Presented by City Engineer Ken Gill

City Engineer Gill reviewed the contract amendment. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1208-0921.

A motion was made by Councilmember Fiess and seconded by Councilmember Onisko to adopt Resolution No. 1208-0921 and the Western Gateway Design Contract Amendment No. 3. Passed.

Mayor Dorcy recessed from the regular meeting to open a public hearing.

2. Public Hearing Resolution No. 1209-1021 Utility Property Surplus – Presented by Public Works Director Jay Harris

Public Works Director Harris discussed a resolution for city Utility Surplus Property. No Discussion. No public testimony. City Clerk Nault provided the reading of Resolution No.1209-1021.

A motion was made by Councilmember Schmit and seconded by Councilmember Onisko to adopt Resolution No. 1209-1021, a resolution declaring multiple City properties as surplus and authorizing the City Manager to commence the process to sell the real properties. Passed.

Mayor Dorcy closed the public hearing and resumed the regular meeting.

3. Resolution No. 1210-1021 SPD Body Worn Cameras – Presented by Police Chief Carole Beason

Police Chief Beason provided an overview of the resolution. Discussion followed. No public comment. City Clerk Nault provided the reading of Resolution No. 1210-1021.

A motion was made by Councilmember Fiess and seconded by Councilmember McDowell to approve Resolution No. 1210-1021 as presented. Passed.

4. Resolution No. 1211-1021 JAVS A/V System Replacement in Courtroom/Council Chambers – Presented by City Manager Niten

City Manager Niten provided an overview of the JAVS A/V system replacement. Discussion followed. No public comment. City Clerk Nault provided a reading of Resolution No. 1211-1021.

A motion was made by Councilmember Onisko and seconded by Councilmember Schmit to approve Resolution No. 1211-1021 as presented. Passed.

5. LTAC Grant Recommendations – Presented by City Manager Niten

City Manager Niten shared the Lodging Tax Advisory Committee (LTAC) 2022 tourism grant fund recommendations. Discussion followed. No public comment.

A motion was made by Councilmember Schmit and seconded by Councilmember Onisko to request the LTAC reconvene and review their recommended award amounts. Passed.

6. FCS Contract-ER&R Fund – Presented by Interim Finance Director Teri Schnitzer

Interim Finance Director Schnitzer discussed the FCS Contract and the ER&R Fund. Discussion followed. No public comment.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit to approve the FCS Group Contract as presented. Passed.

7. Resolution No. 1212-1021 Agreement with Kitsap Human Society – Presented by Police Chief Carole Beason

Police Chief Beason reviewed the agreement with Kitsap Human Society to provide animal shelter services. Discussion followed. No public comment. City Clerk Nault provide the reading of Resolution No. 1212-1021.

A motion was made by Deputy Mayor Peterson and seconded by Councilmember Schmit to waive the three-touch rule and approve Resolution No. 1212-1021 as presented. Passed.

**ADMINISTRATION REPORT – City Manager Jeff Niten**

- MyCivic City App – complimentary reviews from the public
- Callanan Park – Camera installation at HOPE Garden
- October 21, 2021 – State of the Community Event
- October 29, 2021 – Spooktacular event downtown
- C Street Landfill comment period November 4 and closes on December 7
- Review – Looking Ahead

**NEW ITEMS FOR DISCUSSION**

- General Election - November 2, 2021
- Study Session - Criminal Trespass Law

**ANNOUNCEMENT OF NEXT MEETING**

Tuesday, November 2, 2021 at 6:00 p.m.

**MEETING ADJOURN**

Mayor Dorcy adjourned the meeting at 7:36 p.m.

  
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Mayor Eric Onisko

  
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City Clerk Donna Nault